

Title (en)  
SYSTEM AND METHOD FOR MANAGEMENT OF CORRESPONDENCE

Title (de)  
SYSTEM UND VERFAHREN ZUR VERWALTUNG VON KORRESPONDENZ

Title (fr)  
SYSTEME ET PROCEDE DE GESTION DE CORRESPONDENCE

Publication  
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Application  
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Abstract (en)  
[origin: WO9948054A1] In the system of the invention, a user provides inputs at a user interface (51). The user's inputs relate to the expected type of delivery (2, 3, 4, 5, 6). Alternatively, the system may already have information stored as to the type of delivery (2, 3, 4, 5, 6) to be used with particular correspondents. Based on the type of delivery (2, 3, 4, 5, 6), the system (50, 51, 52, 53, 54, 55) determines for each item of correspondence, whether the delivery will be by physical delivery of a printed document (2, 3, 4), by fax (5) or by e-mail (6). The system (50, 51, 52, 53, 54, 55) further determines for each item of correspondence, which is to be delivered by physical delivery a printed document (2, 3, 4), whether an envelope (10, 11) is required and if the address information is to be printed on the envelope or on a label (12) that is to be applied to the envelope. Further in the case of an item of correspondence, which is to be delivered by physical delivery a postage indicia is printed on the envelope or on a label (12) that is to be applied to the envelope. If the system (50, 51, 52, 53, 54, 55) determines for an item of correspondence that the delivery will be by fax (5), then the correspondence is sent using fax (55). If the system (50, 51, 52, 53, 54, 55) determines for an item of correspondence that the delivery will be by e-mail (6), then the correspondence is sent using SMTP server (54).

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