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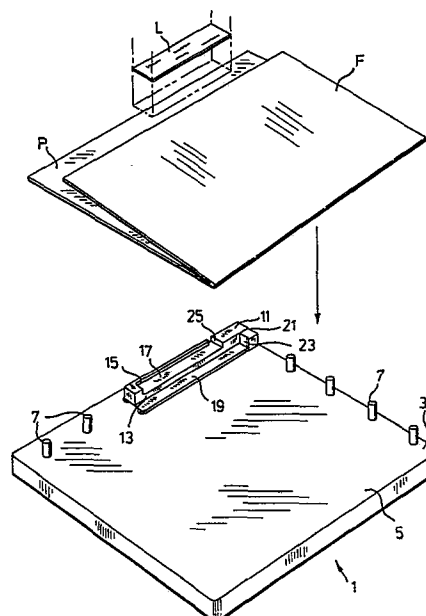
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⑤④ **Manual label applying template.**

⑤⑦ The present invention provides a label jig (11) adapted to guide accurate manual application of an adhesive label (L) or label cover at an edge of a file panel. The jig (11) includes a file edge guide, a label edge guide, raised relative to the file edge guide and a seat portion between and at generally right angles to the edge guides at the top of the file edge guide and at the base of the label edge guide. The seat portion which is used to seat only part of the label (L) has low affinity for the adhesive on the label (4) so as not to detract from its adhesiveness when the seated part of the label is removed from the seat portion of the jig (11).



1 Manual Label Applying Template

 The present invention relates to a label jig which is
 used to guide accurate manual application of an adhesive
 label or an adhesive code cover at an edge of a file
5 panel. The jig is particularly suitable for use in
 manually applying a label having a machine readable code
 which must be accurately located on the file panel for
 machine reading of the code.

10 Advances are rapidly being made in the field of file
 coding to enhance easy reading and control of large
 filing systems. In some instances, the codes are applied
 directly to the file and in other instances, the codes
 are applied as coded labels. For example, some filing
15 systems are now characterized by colour coded labels
 having a specific sequence of colours to designate the
 code on the files. An even more recent arrangement is
 one in which the files in a system are provided with
 labels having machine readable codes which can be
20 controlled through machine reading of the codes. Such
 systems may be additionally colour coded.

 Both of the above described systems can be set up in a
 number of different manners including a drawer type
25 system or a shelf type system where the coded edges of
 the files extend outwardly from the shelf. In the former
 system, the label need only appear on one side of the
 file panel. However, with the latter shelf system, it is
 extremely beneficial to have the files coded such that
30 the labels are visible from either end of the system.

1 This is accomplished by providing a wrap-around label
on the file panel edge which extends outwardly from the
shelf.

5 Regardless of which type of label is used for coding the
file, i.e. wrap around or non-wrap around, it is
extremely beneficial to have the label accurately placed
on the file panel for purposes of label recognition.
Furthermore, similar labels should be placed consistently
10 from one file to the next. This is particularly true in
the case of the machine readable coded label where the
machine readable code must be accurately placed
consistently throughout the filing system to enable easy
and valid machine reading of the codes on all of the
15 labels. If the labels are applied by machine, then there
is little difficulty in obtaining consistent accurate
label placement. However, machine application of the
labels is not always possible thereby, necessitating
manual label application in some instances. Without a
20 proper guide manual label application is generally
inconsistent which substantially reduces the benefits
which would otherwise be provided through the label
coding of the files.

25 After the coded label has been applied to the file panel
it is important to protect the code on the label so that
the code is not worn off with use. Some labels are
pre-covered with protective coating before being applied
to the file, however, others are left uncovered. These
30 uncovered labels as well as any codes applied directly to
the file without using a label, therefore, require a
protective cover which is added after the label or code

1 is applied to the file. Such a protective cover, which
is transparent to enable recognition of the code after
the cover is added, is generally of the adhesive variety
for adhering to the label or directly to the file panel
5 and should again, be accurately placed over the code to
properly protect the code whether it be on the label or
on the file panel.

The present invention provides means adapted to guide
10 accurate manual application of an adhesive member in the
form of an adhesive label or an adhesive protective cover
for a file code at an edge of a file panel and comprises
a first guide for locating the file panel edge, a second
guide for locating the adhesive member with the first and
15 second guides being offset from one another; and a seat
portion between and at generally right angles to the two
guides. The seat portion is adapted to seat only a first
part of the adhesive member so that when an edge of the
adhesive member is fitted against the second guide, a
20 second part of the member overhangs the seat portion
above the file panel edge fitted against the first guide
where the overhanging part of the adhesive member is
exposed for application to the file panel, thereby
locating the adhesive member in position on the panel.
25 The seat portion which has low affinity for the adhesive
member is adapted to readily release the first part
without significantly detracting from its adhesiveness,
for completing application of the adhesive member to the
file panel.

30

The label guide means which is particularly useful for
guiding accurate application of labels having machine

1 readable codes which should be located at a predetermined
fixed distance from the panel edge, is preferably used in
a template arrangement, which further includes a panel
supporting portion and guide means for positioning the
5 file panel on the panel supporting portion such that the
panel edge is located at the label guide means.
According to this template arrangement, the overhanging
portion of the adhesive member projects outwardly, over
and above the panel supporting portion of the template.
10 This enables an extremely easy and accurate positioning
of the file panel for manual application of the label or
protective cover at the file panel edge.

The above, as well as other advantages and features of
15 the present invention will be described in greater detail
according to the preferred embodiments of the present
invention wherein;

Figure 1 is an exploded perspective view showing a file
with a label being applied to one of the file panels
20 using one form of a label applying template according to
a preferred embodiment of the present invention.

Figure 2 is an enlarged perspective view showing in
detail, the label jig of the template of Figure 1.

Figure 3 is a sectional view taken along the line 3-3 of
25 Figure 2.

Figure 4 is a top view of the template of Figure 1 with
the file in position on the template.

Figure 5 is a perspective view showing partial
application of the label to the file panel using the
30 template of Figure 4.

Figure 6 is a sideview showing completion of the
application of the label in Figure 5.

- 1 Figure 7 is a perspective view of an alternate preferred
template arrangement according to a further preferred
embodiment of the present invention.
- 5 Figure 8 is a top plan view of still another alternate
arrangement of a template according to a different
preferred embodiment of the present invention.
- Figure 9 is a top perspective view of an alternate form
of a label applying jig according to a further embodiment
of the invention.
- 10 Figure 10 is a sectional view taken along the lines 10-10
of Figure 9.
- Figure 11 shows a top perspective view of a partially
formed template plate according to a further preferred
embodiment of the present invention;
- 15 Figure 12 is an enlarged perspective view showing one
side of the template plate of Figure 11 when fully formed
and showing in perspective a plurality of segments for
fitting into the template plate;
- Figure 13 is a top perspective view showing in part the
fully assembled template plate of Figure 11 with the
20 segments of Figure 12 in position on the template plate;
- Figure 14 is a top perspective view of a locking segment
shown in Figures 12 and 13; and
- Figure 15 is a sectional view taken along the lines 15-15
25 of Figure 13.

As shown in Figure 1, a template generally indicated at
1, is used to guide manual application of an adhesive
label L to a panel P of a file folder F. As is more
30 particularly shown in Figures 5 and 6, the label is
applied such that it wraps around the edge of the panel
from one side to the other of the panel. As is clearly

1 shown in Figures 2 and 5, label L is coded by means of a
pair of identical codes which are upside down and
backwards with respect to one another at each side of the
label. Each of these codes is machine readable and
5 requires accurate location with respect to the file edge
to enable valid machine reading of the code.
Furthermore, the codes are positioned essentially
identically on each half of the label, so that when the
label is fully applied to the file panel, it is
10 subdivided such that equal portions of the label are
located on either side of the panel.

Turning to Figures 1 and 4, template 1 comprises a file
panel supporting portion 3, pegs 7 and 7a for positioning
15 the file panel on the panel supporting portion and label
locating jig 11 along an edge of the panel supporting
portion.

The panel supporting portion has a generally planar
20 surface 5 where the file panel sits when it is in
position for label application. It will be noted that
the panel supporting portion of the template is open on
two sides to permit easy positioning of the file panel on
the supporting surface and although, Figure 1 shows the
25 application of the label along a side edge of the file
panel, the label may also be applied along either the
bottom or top edge of the panel.

Label jig 11 which has a stair-like configuration,
30 includes a first riser 13, a second riser 15 which is
raised relative to the first riser to provide a label
edge guide and a generally horizontal step or tread

1 portion 17 which separates the two vertical risers and
which extends from the top of the first riser to the base
of the second riser. As best seen in Figures 1 and 4,
the first riser is in line with pegs 7 provided on the
5 same side of the template as the label jig, so that when
the file panel is properly positioned on the template
flushly to the pegs, the panel edge lies against
riser 13.

10 Located forwardly of riser 13 is a second generally
horizontal step or tread portion 19 which extends from
the first riser into the panel supporting portion of the
template. As is clearly shown in Figure 3, the panel
supporting portion of the template is recessed at 9 to
15 receive step portion 19, the top surface of which is
coplanar with the surface 5 of panel support 3.

Label jig 11 is further provided with a right angle
corner arrangement 21 having a small shoulder section 23
20 extending at right angles to the main body of the label
jig. Shoulder 23 is aligned with the boundary line
defined by pegs 7a on the same side of the template as
shoulder 23 for purposes of file panel alignment during
positioning of the file panel with respect to the label
25 jig.

The label jig also includes a further shoulder portion 25
extending at right angles to and at the same level as
riser 15. Shoulder portion 25 is used as a guide to
30 properly position the end of Label L along the file panel.

The template is used for guiding manual application

1 of the wrap-around label as best shown in Figures 2
through 4. The operation is preferably accomplished by
first placing the label on the jig such that its outside
longitudinal edge abuts riser 15 while the end edge of
5 the label is forced up against shoulder 25. However, it
is very difficult to initially place the label on the jig
such that it is accurately located in position. For this
reason, step 17 is surfaced with a material such as
*Teflon, which has a low affinity for the adhesive on the
10 label to enable easy moving of the label on the step into
its proper position for application to the panel edge.
When in this proper position, slightly more than half of
the label is seated on step 17 while the remaining part
of the label overhangs riser 13 and projects outwardly
15 over and above, step 19, recessed in the panel supporting
portion 3.

Step 19 which is also surfaced with the same material as
step 17, provides a safety precaution against
20 inadvertent, sticking of the unseated portion of the
label on the panel supporting portion of the template.
Therefore, if during placement of the label on the jig,
the unseated portion is unadvertently bent down into
contact with step 19, then this step, like step 17, will
25 release any part of the label which comes into contact
with it without significantly detracting from the
adhesive properties of the label.

With the label properly positioned on jig 3, the file
30 panel is then moved into position beneath the overhanging

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1 part of the label for application of the label, to one
side of the file panel using the panel support 3 and
guide pegs 7 and 7a to accurately position the file
panel. In accordance with standard construction, one of
5 the file panels is wider than the other panel to provide
an extended edge region. The file folder is placed on
the template such that this extended edge region abuts
pegs 7 located along the same side of the template as the
label jig. As mentioned above, riser 13 of jig 3 is
10 aligned with these pegs so that the extended edge region
of the panel fits flushly against the riser. The end of
the panel is forced up against pegs 7a to complete the
locating of the file panel on the panel support.

15 After the label and the panel edge are accurately located
in their final positions, the label is secured to the
panel by simply applying a downward pressure on the
unseated part of the label which adheres to the exposed
side of the panel beneath the label to accurately locate
20 the label in position on the panel. Thereafter, both the
file folder and the now-located label are removed from
the template with the label jig releasing the other part
of the label from step 17 without significantly
detracting from its adhesive properties so that the label
25 may be wrapped around the file panel edge and applied to
the opposing side of the file panel as shown in Figures 5
and 6. After the application of the label has been
completed, each of the machine readable codes appears on
opposing sides of the file panel equidistant from the
30 edge to enable accurate machine reading of the codes from
either side of the file folder. The width across step 17
is slightly greater than half of the label width so that

1 the thickness of the file folder is taken into
consideration for identical positioning of the codes on
either side of the panel.

5 The description above has related to the combination of
the label jig, panel supporting portion and guiding pegs
7. However, it is to be understood that the label jig
could be used on its own and still provide an effective
guide for the manual application of the label. According
10 to this arrangement the file panel edge is again forced up
against riser 13 with the corner of the file panel being
located in corner region 21 such that shoulder 23 of jig
11 provides a stop to longitudinally position the jig
along the file panel without the requirement of pegs 7a.
15 Such an arrangement may again include the forward step
although it may be dispensed with, particularly if the
surface used to support the file panel has low affinity
for the adhesive on the label.

20 Figure 7 shows a template comprising panel supporting
portion 3, end pegs 7 and label locating jig 11 as
earlier described. However, the template of Figure 7
additionally incorporates a further label locating jig 31
used to accurately locate a colour coded label L1 for
25 wrapping around the same file panel edge as label L. Jig
31 is provided with a plurality of inserts 33, each of
which is used to locate an individual colour coded label
similar to label L1. A common riser 35 extends along the
entire length of jig 31. Each of the inserts has its own
30 label seating step region 37 and rear riser 39. A
forward step region 41 coplanar with surface 5 of the
panel support runs along the length of jig 31 and is

1 again, common to all of the individual inserts 33.

Jig 31 is used in essentially the same manner as jig 11 for locating the individual colour coded labels.

5 Slightly more than half of the colour coded label is seated on step 37 which is again provided with a surface having low affinity for the adhesive on the label. The remaining part of label L1 which overhangs step 41 is exposed for application to one side of the file panel to
10 locate the label in position on the panel. The file folder is then removed from the template with the seated part of label L1 being readily removable from step 37 to enable complete application of the label around the panel edge. It will noted in this embodiment, that no pegs 7
15 are required along the side of the template where jigs 31 and 11 are located since risers 35 and 13 respectively, provide a stop against which the file panel edge is fitted.

20 The arrangement shown in Figure 8 is similar to the arrangement shown in Figure 7 with the exception that jigs 11 and 31 extend at right angles to one another on separate and distinct sides of the template. This template arrangement is used for file folders in which
25 the top edge of the file folder is provided with a wrap around machine readable coded label and the side edge of the file folder is provided with colour coded labels or vice versa. In this embodiment, jig 31 replaces pegs 7a along the side of the template at right angles to jig
30 11. Accordingly, riser 35 of jig 31 is aligned with shoulder 23 of jig 11.

1 All of the description above, has related to the
application of a wrap-around label at a file panel edge.
Figures 9 and 10 on the otherhand, show a template and
jig arrangement used to accurately apply, a
5 non-wrap-around label L1, to a file panel such that the
longitudinal edge of the label aligns with the file panel
edge. Label L1 is printed on one side only and is again,
provided with a machine readable code which in this case
is accurately located on the file panel for machine
10 reading of the code when the edge of the label is flush
with the file panel edge.

Template 3 is essentially identical to the template
described above and again, consists of a panel supporting
15 surface 5 bound on one side by pegs 7 and on a second
side by pegs 7a with the other two sides of the panel
support being open for placement of the file panel on the
supporting surface.

20 Jig 40 which is used to guide the application of label L1
comprises a file panel edge guide 42, a label guide 46
and a generally horizontal plateau 44 at right angles to
and between the two guides. As is best shown in Figure
10, guides 42 and 46 are vertically aligned with one
25 another.

Jig 40 further includes a forward plateau 48, the top
surface of which is coplanar with panel supporting
surface 5.

30 Label L1 is fitted on the label jig with its outside
longitudinal edge against guide 46 and its end edge

1 against shoulder 52. Again, it is quite difficult to
initially accurately locate the label in this position so
that plateau 44 which is used to seat part of the label,
is surfaced with a material to which the adhesive on the
5 back of the label has low affinity for enabling easy
movement to the desired position. Plateau 48 is surfaced
with a similar material to once again, prevent
inadvertent sticking of the unseated part of the label to
the lower plateau.

10

After the label has been properly positioned on the jig,
the file panel is slid beneath plateau 44 such that its
outside edge abuts guide 42. Pegs 7 and 7a cooperate
with the jig in squaring the file panel on the template.

15

With both the label and the file panel in their proper
respective positions, the unseated part of the label
overhanging the file panel, is pushed down so that it
adheres to the exposed side of the file panel. This
20 effectively locates the label in position so that the
seated portion of the label can be easily lifted from
plateau 44 which due to its low affinity for the adhesive
on the label, as well as the provision of a finger access
45, permits ready removing of the label to complete the
25 label application at the edge of the file. As will be
seen in Figure 10, the vertical alignment of guides 42
and 46 ensures that the label edge is flush with the file
edge if the jig is used properly.

30 It is to be understood that jig 40 can once again be used
on its own, separately from the template or it can be

1 used on the template in combination with a second jig
such as jig 31 arranged on the same side of the template
as jig 40 similar to the arrangement shown in Figure 7 or
at right angles to jig 40, similar to the arrangement
5 shown in Figure 8.

It is to be further understood that any or all of the jig
arrangements shown above, can be used to accurately apply
an adhesive coating over a code applied directly on the
10 file panel or to a label at a file panel edge whether
that label be a wrap-around or a non-wrap-around label.
The method of applying the protective coating is
essentially identical to the method of applying the label
to the file panel. However, the cover itself, is
15 transparent and made from a material such as *Mylar, so
that the code can be seen through the protective cover.

In the template arrangements above, shown in the
drawings the panel edge guide of the jigs is shown as
20 being aligned with the guiding posts on the template.
However, the lower riser on the jig can be recessed to
the extent that it is located outwardly of the posts or
pegs on the template in which case, the panel edge would
not meet with the lower riser. With this arrangement,
25 the posts would be used on their own to guide the
locating of the panel edge with respect to the jig. When
the jig is used on its own, separately from the template,
the first riser will be used as the file edge guide.

30 According to the description above, even though the label

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1 jigs can be removed from the panel supports each of the
templates shown in Figures 1, 7 and 8 is generally set up
in a somewhat permanent manner for different patterns of
adhesive member applications along the edge of a file
5 panel. According to a further preferred embodiment shown
in Figures 11 through 15 of the drawings, a template is
provided which can be set up in a number of different
manners and which can be changed according to the pattern
of labels desired.

10

As shown in Figure 11, a template base or plate 60 which
is preferably formed from steel and which may be finished
with a bright zinc or similar non corrosive surface
includes bend down top and bottom edges 62 as well as
15 bend down side edges 64 which are slightly wider than the
top and bottom edges. An I-shaped slot 66 runs
completely across the template plate such that the
widened end portions of the slot are located in the
opposing bend down side edges 64. The template plate is
20 further provided with a blind ended slot 70.

As will be seen in Figure 12 when the side edges 64 are
bent downwardly to their fully formed positions the
widened portions 68 of slot 66 are located to the sides
25 of the template while the more narrow portion of the slot
extends along the top of the template to provide an
undercut configuration. The side edges which project
downwardly beyond the top and bottom edges are then
fitted with softened bumpe strips 65 on which the
30 template rests without causing damage to any surface on
which the template is supported. As will be appreciated,
even after the side as well as the top and bottom edges

1 of the template plate have been bent downwardly the
template remains open from beneath to gain access to slot
70 for fitting an adjustable guide as will be described
later in detail.

5 The downwardly bent edges of the template base need not
be secured in position as the rigidity of the steel will
maintain them in the Figure 12 position.

10 A plurality of different segments as shown in Figures 12
and 13 are adapted to fit into slot 66 and to slide to
essentially any desired position. These segments
comprise a plurality of jig segments 72, spacer segments
82 and 82a of different width and locking segments 88.

15 These segments may all be made from one aluminum
extrusion cut at different points according to the length
desired for each of the individual segments. The jig
segments are then further cut out to provide a step-like
construction as shown in segments 72. The locking
20 segment is on the other hand drilled to provide a
threaded bore for receiving a set screw 92.

All of the individual segments are provided with an
undercut portion for fitting through the open ends 68 of
25 slot 66. These undercut portions are shown at 80 and 82A
for jig segments 72 at 86 and 86a for spacer segments 82
and 82a respectively and at 90 for locking segments 88.
As is clearly shown in Figure 15, the cooperation between
the undercut portion of each of the segments and the slot
30 60 enables the trapped segments to be moved along the
slot.

1 Each of the jig segments is provided with a file panel
edge guide 74, a label seat portion 76 and a label edge
guide 78. Each of the label seats is provided with a
5 Teflon* coating which may for instance be sprayed on the
jig segments after cutting.

Spacers 82 and 82a as well as locking segment 88 both
have a constant level without any step-like
construction. Accordingly, when either of these segments
10 is fitted beside one of the jig segments, they rise above
the label seat portion of the jig segment where they are
co-planar with the top of the label edge guide.
Therefore, each of the segments 82 and 88 acts as a
further label edge guide at generally right angles to the
15 first label edge guide on each of the jig segments. This
feature is clearly shown in Figure 13.

According to this embodiment the jig segments can be
moved to a plurality of different adhesive member guiding
20 positions according to the positioning of spacer 82. For
example, jig segments 72 can be positioned immediately
adjacent one another without using any spacers whatsoever
in the event that an elongated label is required along
the file edge. Furthermore additional jig and spacer
25 segments to those shown in the drawings may be used for a
more lengthy label at the panel edge. Once the segments
have been moved to the appropriate positions they are
then releasably locked in those appropriate positions
through locking segments 88 which are secured by
30 tightening set screws 92 onto the template base. In the
event that a different label pattern is required from
that shown in Figure 13, locking segments 88 are

1 releasable from their secured positions to rearrange the
 pattern of jig segments and spacers.

 It should be noted in Figure 13 that the front edges 84,
5 84a and 94 of the spacer and the locking segments are
 flush with risers 74 of the jig segments to cooperate in
 guiding the file panel edge. As an additional guide the
 template is provided with an adjustable stop arrangement
 comprising a guide member 94 threadably secured to a base
10 portion 96 on opposing sides of slot 70. This adjustable
 stop arrangement is used as a guide to the file panel
 edge which is at 90 degrees to the edge of the file
 located along the jig segments. In order to accommodate
 different widths and lengths of files the adjustable stop
15 can be moved to any desired position along slot 70 and
 fixed in that position by tightening guide 94 downwardly
 onto base 96 and clamping the template between the guide
 and its base.

20 Consistent with the earlier embodiments of the invention
 the Teflon* coating on the jig segments has a relatively
 low affinity for the types of adhesives found on labels
 and the like. Therefore the jig segments which are used
 in locating labels and label covers for manual
25 application along the edge of a file do not noticeably
 detract from the adhesive properties of the label after
 it has been removed from the label seat portion of the
 jig segment. In addition, the is provided with a strip
 61 of Teflon* adjacent slot 66 which file panel
30 supporting portion of the template also has a relatively

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1 low affinity for the adhesive on the labels so that if
the label is inadvertantly bent down into contact with
the Teflon* strip on the file panel support it can easily
be lifted with substantially no effect to the adhesive
5 properties of the label.

The various embodiments of the invention as described
above, when properly used, will ensure that manual
application of an adhesive label to a file panel edge,
10 whether it be a colour coded label, a label provided with
a machine readable code or codes, or any other type of
adhesive label, is consistent from file to file in a
filing system. In addition, these labels as well as
codes applied directly to the file panel may be protected
15 by an adhesive coating accurately applied to the file
panel by the same jig used to apply the label to the el.
Furthermore, the jig and template can be adapted for
application of various sized labels at different
positions on the file panel.

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1 CLAIMS

1. Guide means adapted to guide accurate manual
application of an adhesive member at an edge of a file
panel, said guide means being characterized in that a jig
5 portion is provided having a panel edge guide, an
adhesive member guide raised relative to the panel edge
guide and a label seat having low affinity for adhesives
positioned between the panel edge guide and the adhesive
member guide, said adhesive member seat being adapted to
10 seat a first part of the adhesive member with the jig
portion being arranged such that when the panel edge is
fitted along said panel edge guide, and the first part of
the adhesive member is seated on the adhesive member seat
with an edge of the first part of the adhesive member
15 fitted along the adhesive member guide, a second part of
the adhesive member overhangs the adhesive member seat
where it is exposed for application to the file panel
thereby, locating the adhesive member in position on the
panel, said adhesive member seat being adapted to readily
20 release the first part of the adhesive member to enable
completion of the manual application of the adhesive
member at the file panel edge.

2. Guide means according to claim 1 and adapted to
25 guide accurate manual application of an adhesive label
around an edge of a file panel from one side of the panel
to an opposing side of the panel, characterized in that
said jig portion has a step-like construction with said
panel edge guide comprising a first riser, said adhesive
30 member guide comprising a second riser and said adhesive
member seat comprising a generally horizontal tread
portion between the risers from the upper end of the

1 first riser to the base of the second riser.

3. Guide means according to claim 1 and adapted to
guide manual application of an adhesive label to a file
5 panel edge such that the edge of the label fitted along
the adhesive member guide aligns substantially flushly
with the file panel edge characterized in that said jig
portion is arranged such that said adhesive member guide
is positioned above and at generally right angles to said
10 adhesive member seat and said panel edge guide is
recessed beneath said adhesive member seat vertically
aligned with said adhesive member guide.

4. Guide means according to any of the preceding claims
15 further characterized in that said guide means includes a
file panel supporting portion to which said jig portion
is mounted, said file panel supporting portion being
provided with a file panel guide for guiding a file panel
edge located at right angles to the edge of the file
20 panel to which the adhesive member is applied.

5. Guide means according to any of the preceding claims
characterized in that said adhesive member seat of said
jig portion is *Teflon surfaced.

25 6. Guide means according to claim 4 characterized in
that said file panel supporting portion is surfaced
adjacent said jig portion with a material having low
affinity for adhesive to enable ready releasing of the
30 adhesive member when in contact with said material.

*Trademark

1 7. Guide means according to claim 6 characterized in
that said material comprises a *Teflon strip applied to
said file panel supporting portion parallel to said jig
portion.

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8. Guide means according to any of the preceding claims
characterized in that said file panel supporting portion
has a receiving region for adjustably receiving said jig
portion which comprises at least one jig segment moveable
10 to different guiding positions in said receiving region
and means for locking said at least one jig segment at
the different guiding positions.

9. Guide means according to claim 8 characterized in
15 that said receiving region for said at least one jig
segment comprises an elongated slot for sliding each jig
segment to said different guiding positions.

10. Guide means according to claims 8 or 9 characterized
20 in that said jig portion comprises a plurality of
interchangeable jig segments adapted to receive a
plurality of adhesive members at said different guiding
positions.

25 11. Guide means according to claim 10 characterized in
that said jig portion includes at least one spacer for
fitting between said jig segments, said spacer extending
above said seat portions of said jig segments to provide
a second adhesive member guide at generally right angles
30 to the adhesive member guide of each jig segment.

*Trademark

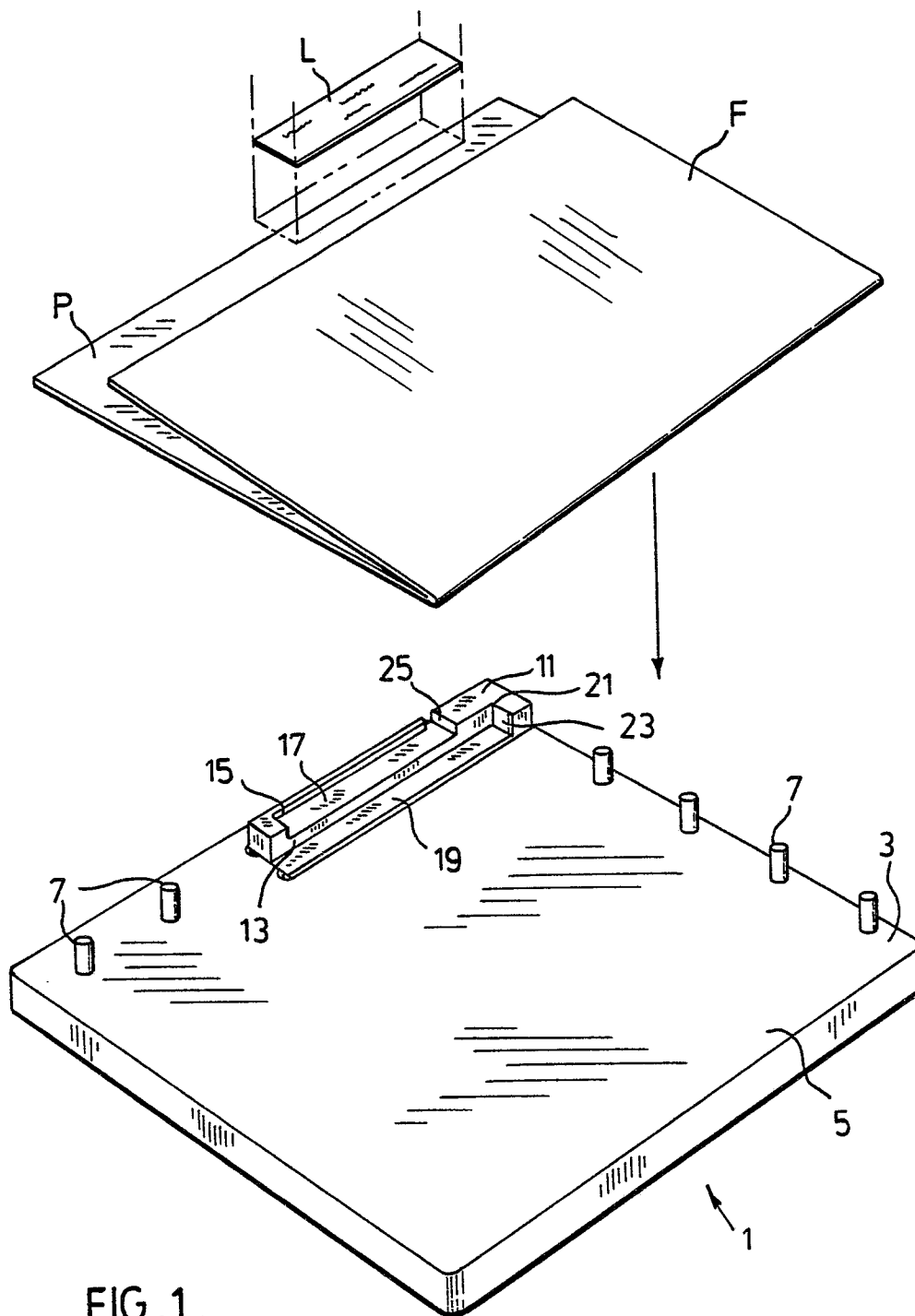
1 12. Guide means according to claims 8 or 9 characterized
in that said elongated slot is open ended and undercut
for receiving each jig segment which includes an undercut
portion for fitting into the open end of said elongated
5 slot and for sliding therealong.

13. Guide means according to any of claim 8 through 12
characterized in that said means for locking each jig
segment at the different guiding positions comprises at
10 least one locking segment separate from each jig segment,
said locking segment having an undercut portion for
fitting into and sliding along said elongated slot and
being provided with a threaded screw for locking said
locking segment in different positions with respect to
15 said file panel supporting portion.

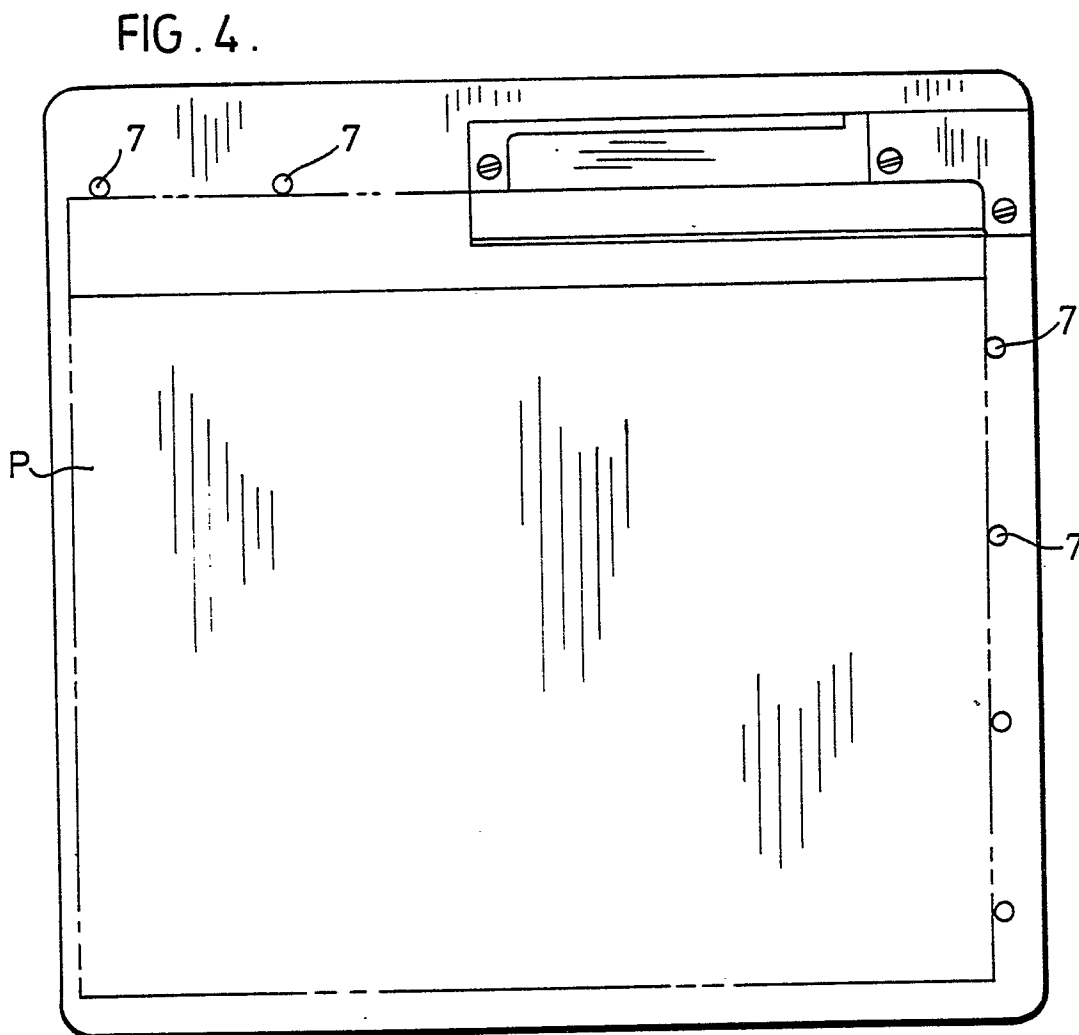
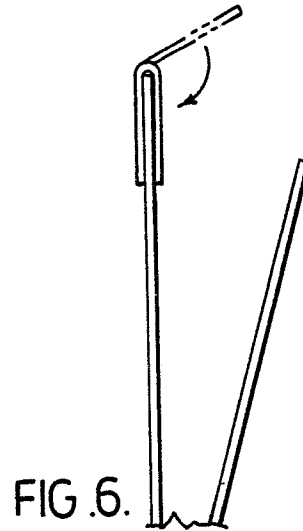
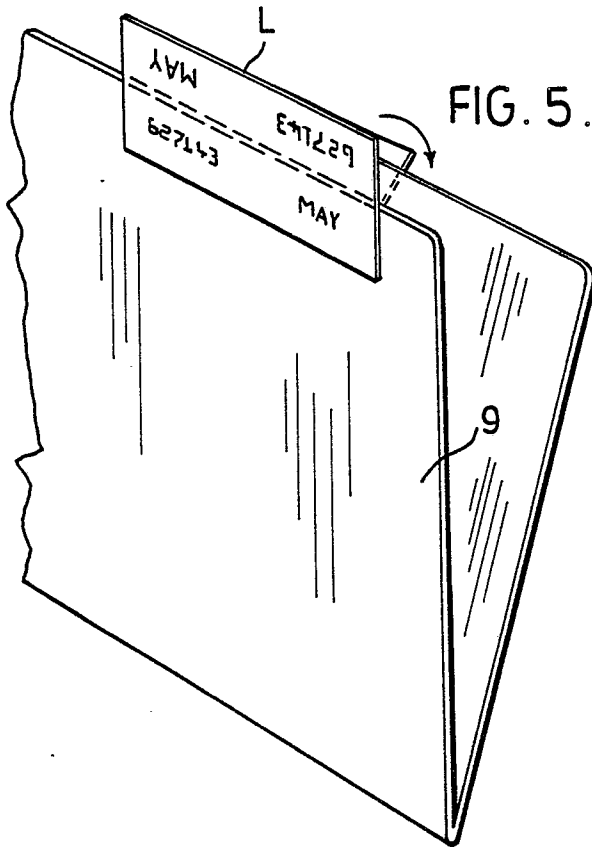
14. Guide means according to claims 4 through 13
characterized in that said file panel supporting portion
is formed from a base plate having bend down edges and an
20 I-shaped slot extending across said plate spanning two of
said bend down edges such that said slot is open and of
increased width at said two bend down edges.

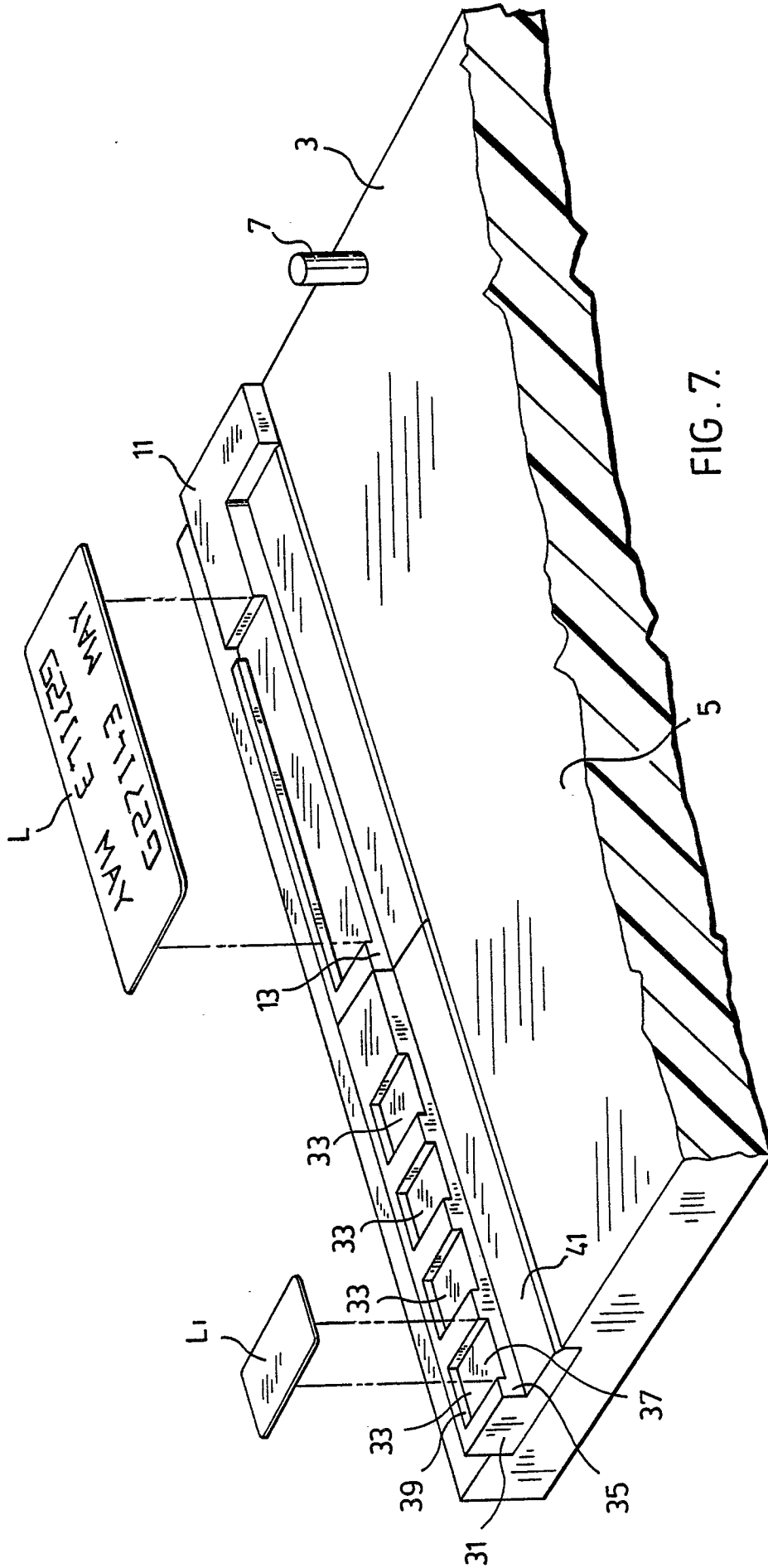
15. Guide means according to claim 14 characterized in
25 that a bumper strip is provided on said two bend down
edges for supporting said guide means.

16. Guide means according to claim 11 characterized in
that said jig segments and said spacers are formed from a
30 common extrusion and wherein said jig segments are cut
out to provide said adhesive member guide.



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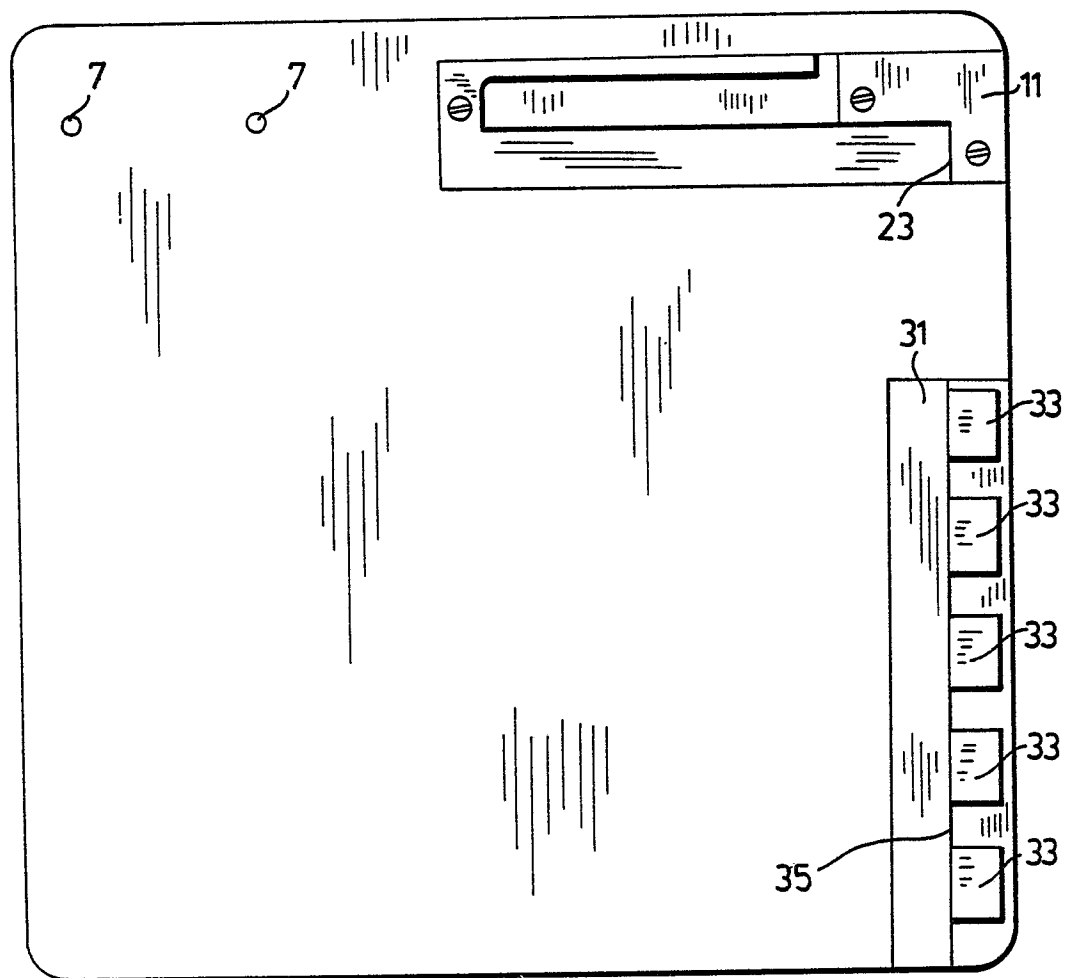
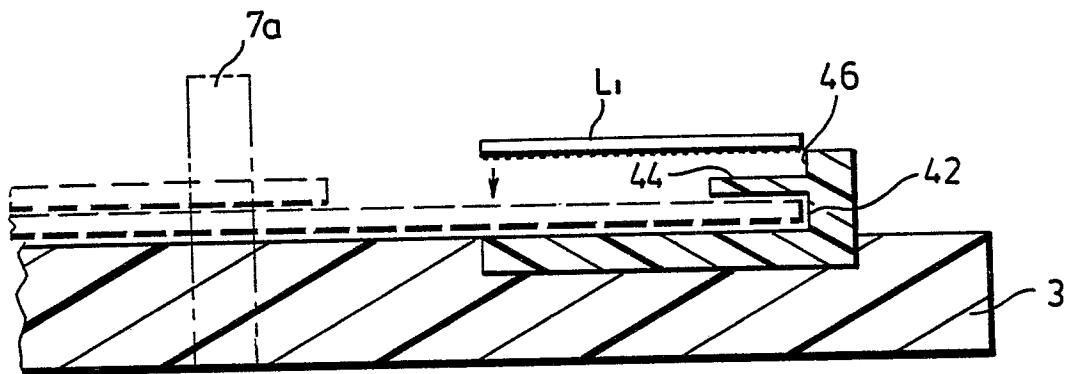
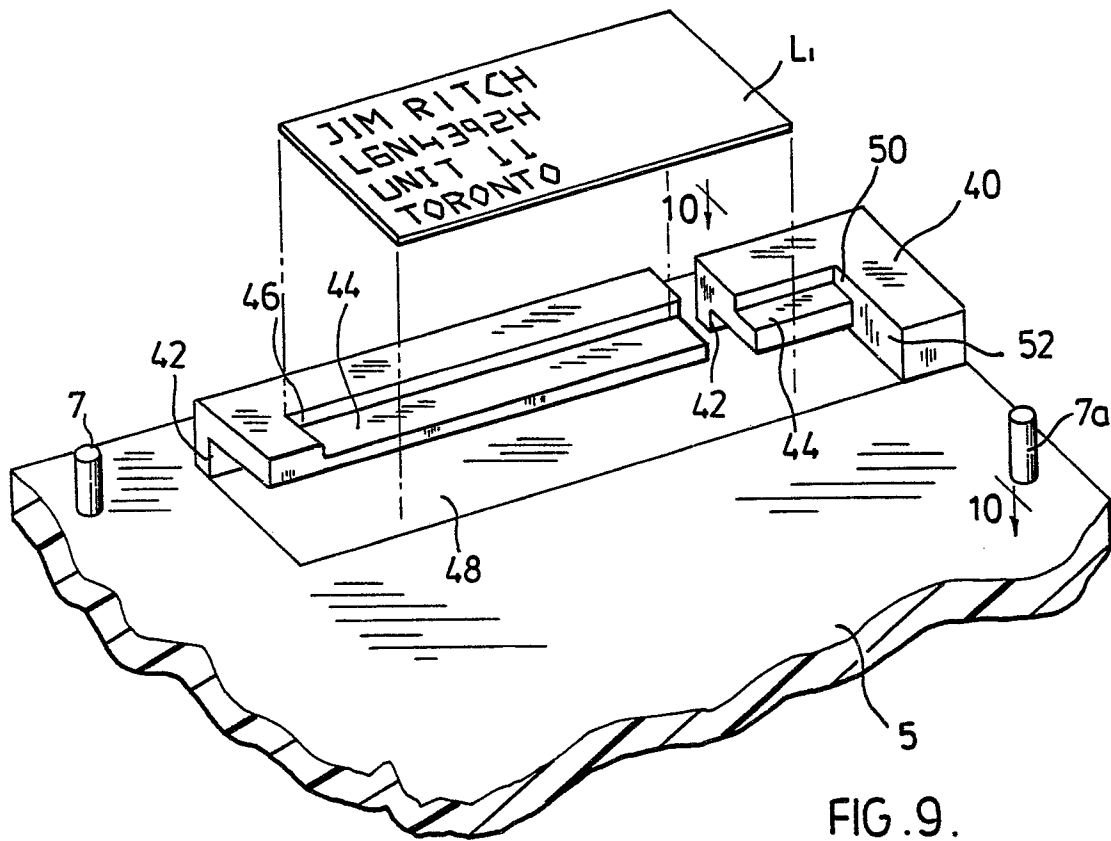


FIG. 8.

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FIG. 11.

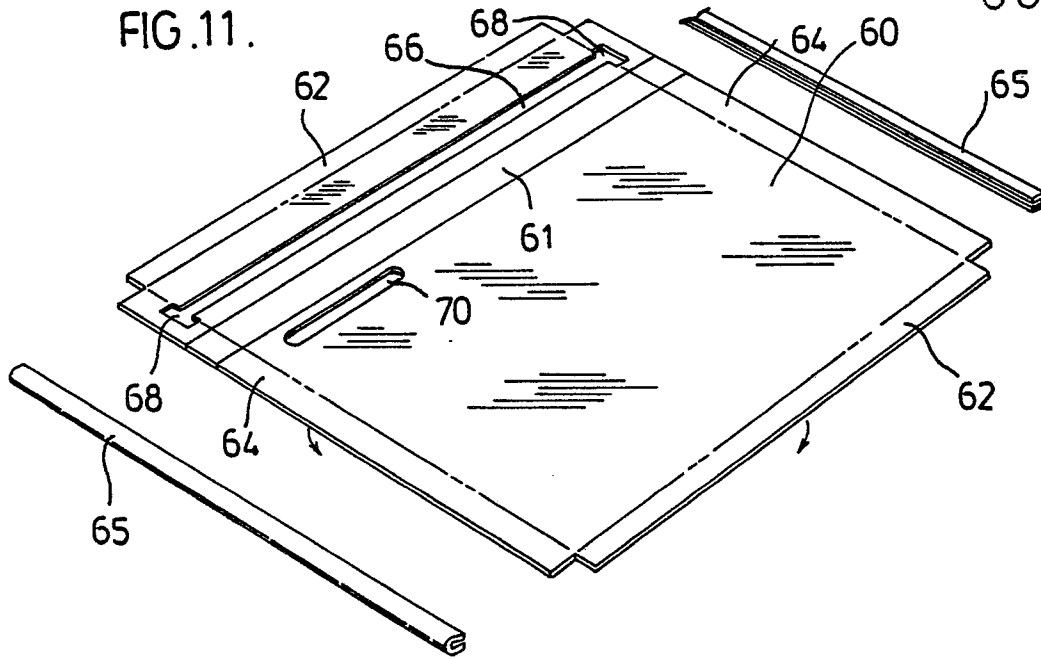
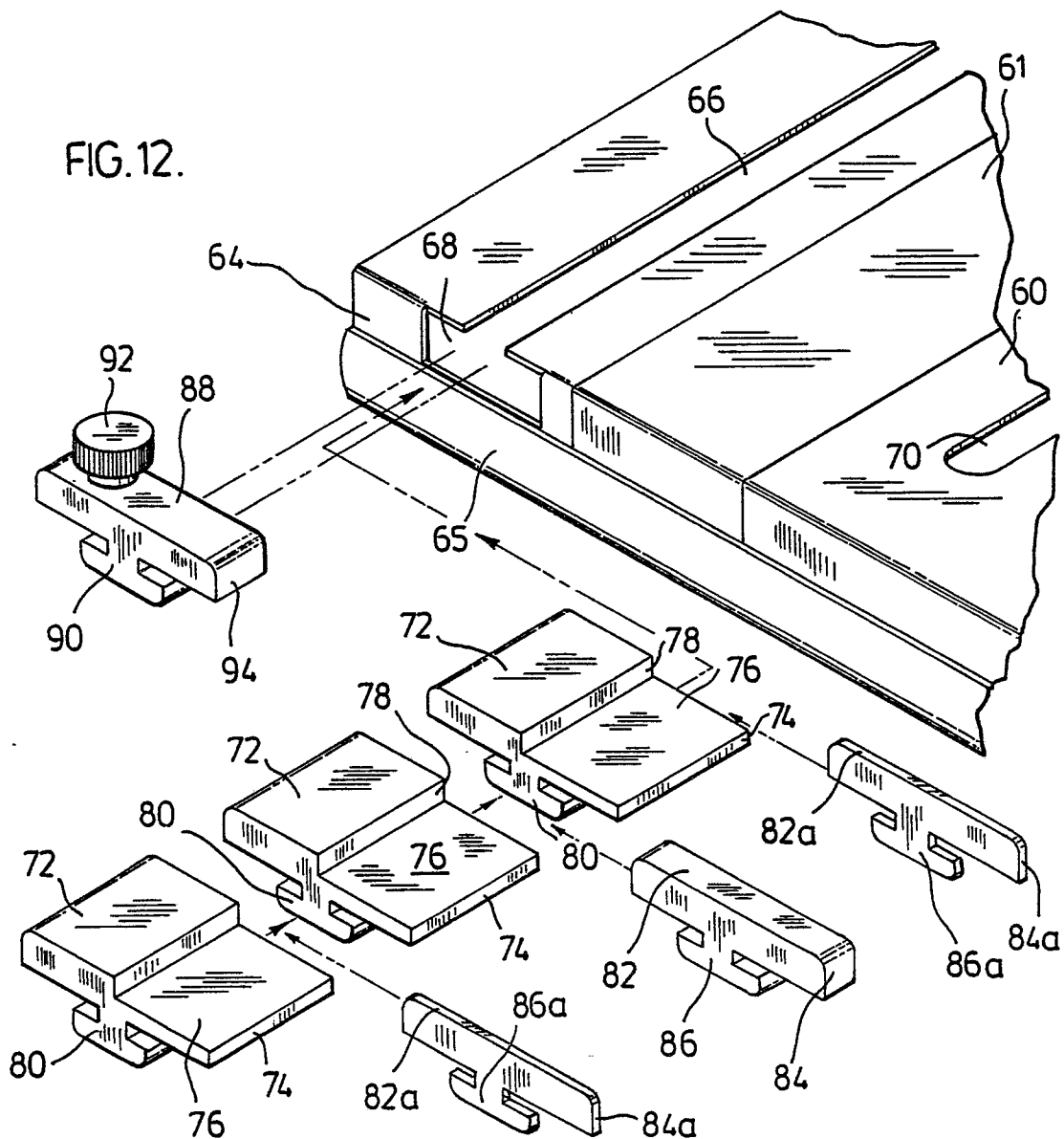


FIG. 12.





DOCUMENTS CONSIDERED TO BE RELEVANT			CLASSIFICATION OF THE APPLICATION (Int. Cl. ³)
Category	Citation of document with indication, where appropriate, of relevant passages	Relevant to claim	
A	<u>DE - A - 2 613 268 (MAPPEI)</u> * the whole document * --	1	B 42 F 21/04 B 65 C 5/00
A	<u>US - A - 3 399 097 (VISSAGE)</u> * column 2, lines 1 to 26; figure 4 * --	1	
A	<u>FR - A - 903 771 (DESAUBLIAUX)</u> * page 2, line 104 to page 3, line 43; figures 1 to 10 * --	1	TECHNICAL FIELDS SEARCHED (Int.Cl. ³) B 42 F B 65 C
A	<u>US - A - 3 937 493 (FASBENDER)</u> * column 2, lines 7 to 44; figures 1,4 * --	1,2,4	
A	<u>CH - A - 497 318 (MAPPEI)</u> * column 3, lines 1 to 5 * --	5	
A	<u>DE - A - 2 545 271 (REGIS)</u> * page 5, paragraph 3 to page 8, last paragraph; figure 1 * -----	8	CATEGORY OF CITED DOCUMENTS X: particularly relevant if taken alone Y: particularly relevant if combined with another document of the same category A: technological background O: non-written disclosure P: intermediate document T: theory or principle underlying the invention E: earlier patent document, but published on, or after the filing date D: document cited in the application L: document cited for other reasons
The present search report has been drawn up for all claims			&: member of the same patent family, corresponding document
Place of search The Hague		Date of completion of the search 22-01-1982	Examiner LUTZ